When admitted or confined to the hospital not only can it be stressful, but expenses can add up quick and can catch you off guard.

## Items Needed to Submit a Claim

If you are admitted or confined to the hospital, you must complete and submit the items below. Complete instructions are available on the Hospital Indemnity claim form.

**Hospital Indemnity claim form:** Complete as instructed on the form and be sure to complete the authorization form.

Your claim submission will be reviewed by a claims analyst. Be advised that further documentation might be necessary in the future to complete the claim process. If additional information is needed, a claims analyst will reach out to you.

- We are here for you -

If you have questions regarding your claim, please contact our dedicated toll-free number:

(800) 775-8805

(Monday - Friday, 7:30 a.m. - 5 p.m. CST)

# How to Find the Hospital Indemnity Claim Form

To access the claim form, go to **MutualofOmaha.com/ support/forms.** You may also contact your Human Resources department.

## **Filing Options**

### **Employee Portal:**

- 1. Visit mutualofomaha.com/my-benefits. Register for an account or log in with your credentials.
- 2. Click on the "submit claim" icon on the portal homepage.
- 3. On the forms page, select "I am a Plan Member (Employee)" and choose the relevant state.
- 4. Select the necessary form, then select "Complete form online".

#### Mail them to:

#### **United of Omaha Life Insurance Company**

Group Hospital Indemnity Claims 3300 Mutual of Omaha Plaza | Omaha, NE 68175-0001

Fax: (402) 997-1898

Email: submitgrphi@mutualofomaha.com

Phone: 1-800-877-5176

Submit over the phone by calling 1-800-877-5176 and follow the steps below:

- 1. Option 4 (questions about life, critical illness, accident or hospital indemnity policies)
- 2. Option 4 (for hospital indemnity)
- 3. Option 1 (to start a new claim)

