

**IMPORTANT- REIMBURSEMENT SUBMISSION DEADLINES**  
**All PEP reimbursement requests must be submitted within 60 days of purchase, or within 60 days from return from a conference. In the case of certification exams, within 60 days of receipt of passing grade.**

## Professional Expense Reimbursements at a Glance

CME			
Amount Covered	What is covered	Website/System	Contact
\$3,000 per year	<ul style="list-style-type: none"> <li>Conferences</li> <li>Professional Society Dues</li> <li>Self-study prep courses</li> <li>Books/Software</li> <li>Travel/Lodging</li> <li>Stethoscopes/Medical instruments</li> </ul>	<a href="http://www.mymapmgbenefits.com">www.mymapmgbenefits.com</a> PEP System (You can also link to the PEP system through UltiPro)	MAPMG Benefits <a href="mailto:MAPMG-Benefits@kp.org">MAPMG-Benefits@kp.org</a> 301-816-7192
BOARD CERTIFICATION			
Amount covered	What is covered	Website/System	Contact
No maximum- total cost of required elements covered	<ul style="list-style-type: none"> <li>Initial Certification</li> <li>Recertification</li> <li>Application &amp; Exam Fees</li> <li>All Required Modules/Admin fees</li> </ul>	<a href="http://www.mymapmgbenefits.com">www.mymapmgbenefits.com</a> PEP System (Board Certification Tab)	MAPMG Benefits <a href="mailto:MAPMG-Benefits@kp.org">MAPMG-Benefits@kp.org</a> 301-816-7192
LICENSES/HOSPITAL PRIVILEGES			
Amount covered	What is covered	Website/System	Contact
No maximum- total cost covered	<ul style="list-style-type: none"> <li>State Medical Licenses*</li> <li>State CDS*</li> <li>State DEA*</li> <li>Hospital Privileges</li> </ul>	*MAPMG Concierge Service <a href="http://www.mymapmgbenefits.com">www.mymapmgbenefits.com</a> License and Affiliation Expense Reimbursement System	*MAPMG-Physician-Services@kp.org  Professional Staff Office (PPOA) <a href="mailto:PPOA-MAS@kp.org">PPOA-MAS@kp.org</a> (301)816 -5853
OTHER EXPENSES			
Amount covered	What is covered	Website/System	Contact
No maximum- total cost covered	<ul style="list-style-type: none"> <li>BLS, ACLS, PALS</li> </ul>	<a href="http://www.mymapmgbenefits.com">www.mymapmgbenefits.com</a> PEP System	<a href="mailto:MAPMG-Benefits@kp.org">MAPMG-Benefits@kp.org</a>
	<ul style="list-style-type: none"> <li>Transcript Fees; Postage</li> <li>Profile Fees/Verification Fees</li> </ul>	<a href="https://onelinkfscm.kp.org/">https://onelinkfscm.kp.org/</a> OneLink	IT Help Desk - (888) 457-4872