

# City of Rock Island

## *Flexible Spending Account Plan Highlights*

The City of Rock Island is once again offering you the opportunity to enroll in the Flexible Spending Account Plan for 2025. The Flexible Spending Account (FSA) plan will be administered by TRISTAR Benefit Administrators. Provided below is important information about your **2025** Flexible Benefit Plan.

### **HIGHLIGHTS**

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**Plan Year:** January 1, 2025– December 31, 2025

**Medical Account Maximum Contribution:** \$3,300  
Claims May Be “Incurred” Between: January 1, 2025 – March 15, 2026  
Claims Submission Deadline: March 31, 2026

**Dependent Care Account Maximum Contributions:**  
Employee: Married Filing a Single Federal Tax Return: \$2,500  
Employee: Single, Head of Household, or  
Married filing a Joint Federal Tax Return: \$5,000  
Claims May Be “Incurred” Between: January 1, 2025 - December 31, 2025  
Claims Submission Deadline: March 31, 2026

**Internet Address:** [tristar.summitfor.me](http://tristar.summitfor.me)

**Customer Service:**  
Telephone Number: 800-456-4584 Option 4  
Service Hours: 8:00 AM – 4:30 PM CST

**Claim Submission Address:** TRISTAR Benefit Administrators  
5820 S Eastern Ave Ste 250  
Las Vegas, NV 89119

**Fax:** 702-216-1623  
**Email:** [flex@tristargroup.net](mailto:flex@tristargroup.net)

#### Debit Cards:

New cards will only be issued if you are a new enrollee or if your current card is expiring.

#### Debit Card Claim Substantiation Requirements:

You may be required to provide receipts for some purchases made with your flex debit card. Please retain copies of all receipts for any debit card purchases. TRISTAR Benefits Administrators will notify you if a copy of a receipt is required.

#### Flex Claim Filing Procedures:

If a receipt is required, go online to [tristar.summitfor.me](http://tristar.summitfor.me) to complete a claim form. Then either upload the receipt via the website or print the claim form and email, fax or mail the form and the receipt to TRISTAR Benefit Administrators at the number/address listed above.

