ACCIDENT INSURANCE

HOW TO SUBMIT AN ACCIDENT CLAIM



Although accidents can be unexpected and come without warning, you don't have to let an injury catch you off guard.

Items Needed to Submit a Claim

In the unfortunate event that an accident occurs, you must complete and submit the items below. Complete instructions are available on the Accident claim form.

1. **Accident claim form:** Complete as instructed on the form
2. **Supporting Documentation,** including but not limited to:
   - Detailed medical documentation supporting accident details
   - Accident Report — if applicable (ex.: police report)
   - Surgical Operative Report, if accident involved surgery
   - Follow Up Visit — receipts for follow up visits or physical therapy with dates
   - Chart Note to include admission and discharge paperwork, if there was a hospital stay

Your claim submission will be reviewed by a claims analyst. Be advised that further documentation might be necessary in the future to complete the claim process. If additional information is needed, a claims analyst will reach out to you.

How to Find the Accident Claim Form

To access the form, go to **MutualofOmaha.com/support/forms.** You may also contact your Human Resources department.

Filing Options

Employee Portal:

1. Visit mutualofomaha.com/my-benefits. Register for an account or log in with your credentials.
2. Click on the "submit claim" icon on the portal homepage.
3. On the forms page, select "I am a Plan Member (Employee)" and choose the relevant state.
4. Select the necessary form, then select "Complete form online".

Mail them to:

United of Omaha Life Insurance Company
Group Accident Claims
3300 Mutual of Omaha Plaza | Omaha, NE 68175-0001

Fax: (402) 997-1898
Email: submitgrpacc@mutualofomaha.com

Phone:
Submit over the phone by calling 1-800-877-5176 and follow the steps below:

1. Option 4 (for questions about life, critical illness, accident or hospital indemnity policies)
2. Option 2 (for accident)
3. Option 1 (to start a new claim)

We are here for you

If you have questions regarding your claim, please contact our dedicated toll-free number:

(800) 775-8805
(Monday – Friday, 7:30 a.m. – 5 p.m. CST)

Mutual of Omaha

Underwritten by
United of Omaha Life Insurance Company
A Mutual of Omaha Company

458343_1022