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Life Insurance

How to Submit a Life Claim



The loss of a loved one is a difficult and often confusing time. We're here to make the death claim process as easy as possible for you.

Items Needed to Submit a Claim

Upon the death of an insured loved one, you must complete and submit the items below. Complete instructions are available on the Proof of Death claim form.

1. **Proof of Death claim form:** Complete as instructed on the form
2. **Beneficiary Designation form:** Including beneficiary changes
3. **Enrollment form:** Provide original, photocopy or screen-print
4. **Original certified death certificate:** If the benefit amount is $200,000 or less, a copy is acceptable
5. For accidental death benefits, provide the following items, including but not limited to:
   - Official investigative report (police, accident, fire, FAA, OSHA)
   - Proof of seatbelt/airbag use, if applicable
   - Coroner's report or Medical Examiner's report findings and/or toxicology report

Your claim submission will be reviewed by a claims analyst. Be advised that further documentation might be necessary in the future to complete the claim process. If additional information is needed, a claims analyst will reach out to you.

How to Find the Proof of Death Claim Form

To access the form, go to **MutualofOmaha.com/support/forms.** On the forms page, select I am a Plan Member (Employee) and choose your state. Under the Life/AD&D Forms, select Proof of Death (Life Claim Form). To access beneficiary forms, choose I am a Beneficiary and choose your state. You may also contact your Human Resources department.

Submitting the Claim Form

You can submit a Proof of Death claim by mail, email or fax. Simply download the form, print, complete and sign.

Companion Life Insurance Company | Group Life Claims
3300 Mutual of Omaha Plaza | Omaha, NE 68175-0001

-OR-

Fax: (402) 997-1835
Email: submitgrplife@mutualofomaha.com

We are here for you

If you have questions regarding your claim, please contact our dedicated toll-free number:

(800) 775-8805
(Monday – Friday, 7:30 a.m. – 5 p.m. CST)

Mutual of Omaha

Underwritten by
United of Omaha Life Insurance Company
A Mutual of Omaha Company