Job Title: Laundry Worker	**Reports To:** Environmental Services Supervisor
Job Classification:	
FLSA Status:	**Revised Date:** April 2024

General Job Duties

- All employees are responsible for a basic knowledge of the employee handbook, along with the mission and vision of the Facility/Community and must conduct themselves with behavior that supports these values.
- All employees understand the safety and well-being of both the residents/tenants and staff members is the number one priority of their Facility/Community.
- All employees are responsible for making the most of their working time and reach maximum potential by being on time for appointments and completing deadlines in a timely manner.
- All employees are expected to escalate issues as necessary.
- All employees will specifically be trained on their job duties, however; other mandatory trainings may be deemed appropriate by leadership for one or all members of the team.
- Other projects and/or duties as assigned.

Essential Job Functions

- Maintain a steady work pace to produce an adequate supply of clean garments and linens.
- Place garments and linens in drum of electrically powered washer.
- Adjust temperature valves and maintain appropriate temperature as required and identify and report to any malfunctions in equipment.
- Prevent the spread of infection through proper handling, storage, washing, and transporting of all garments and linens utilizing standard precautions.
- Add soap and other solutions to laundry.
- Operate an automated laundry solution dispensing system.
- Transfer clothes from the washer to the dryer.
- Hang, fold, and stack garments and linens.
- Report any garments or linens in poor condition to the supervisor.
- Distribute clothes to residents'/tenants' rooms and place in the residents'/tenants' assigned closets and/or dresser drawers.
- Comply with established infection control and standard precaution practices and follow fire safety policies and procedures.
- Attend in-service training programs.
- Come to work in a clean, neat uniform and consistently present an appropriate professional appearance.
- Come to work as scheduled and consistently demonstrate dependability and responsibility.
- Always follow Resident's/Tenant's Rights policies.
- Accept and perform additional duties as assigned by your department head or Administrator/Executive Director in a cooperative manner.
- Comprehend and follow all OSHA, State, and Federal policies and regulations.
- The use of personal vehicle for approved work related tasks will be reimbursed for mileage at a pre-determined rate.
- The sensory and communicative activities essential to the performance of this position including: feeling, hearing, seeing, smelling, reading, writing, and speaking.

EDUCATION & EXPERIENCE REQUIREMENTS

- A high school diploma or equivalent preferred.
- On the job training will be provided as well as on-going continuing education.

PHYSICAL REQUIREMENTS

- Ability to lift up to 50 pounds. This position requires regular movements such as: balancing, climbing, crawling, crouching, fingering, grasping, kneeling, lifting, pulling, pushing, reaching, repetitive movement, standing, and stooping.
- An individual in this position may be exposed to: inside environmental conditions, physical chemical, or respiratory hazards.
- An individual in this position may be exposed to Bloodborne Pathogens.
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the position.

EQUAL EMPLOYMENT OPPORTUNITY

At your Facility/Community, we understand that every employee is different in his or her own way. We do not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, retaliation, military status, or other non-merit factors. The Facility/Community is a proud Equal Opportunity workplace.

By signing below, I am certifying that I am qualified for this position (as described above) and capable of performing the general and essential functions of the position. I agree that this Job Description has reasonable expectations and that this is in no way, shape, or form a contract of employment. By signing this document, there is no guarantee of continued employment as the State of Iowa and Nebraska mandates at-will employment.

_____

FACILITY/COMMUNITY NAME

_____ _____

EMPLOYEE SIGNATURE DATE

_____

PRINT EMPLOYEE NAME

_____ _____

SUPERVISOR SIGNATURE DATE

_____

PRINT SUPERVISOR NAME