Great news! Employee Benefit Systems (EBS) is partnering with Zelis Payments so you can quickly and easily receive reimbursements direct to your bank account using direct deposit. To enroll with Zelis Payments member direct deposit, please follow the registration instructions below.

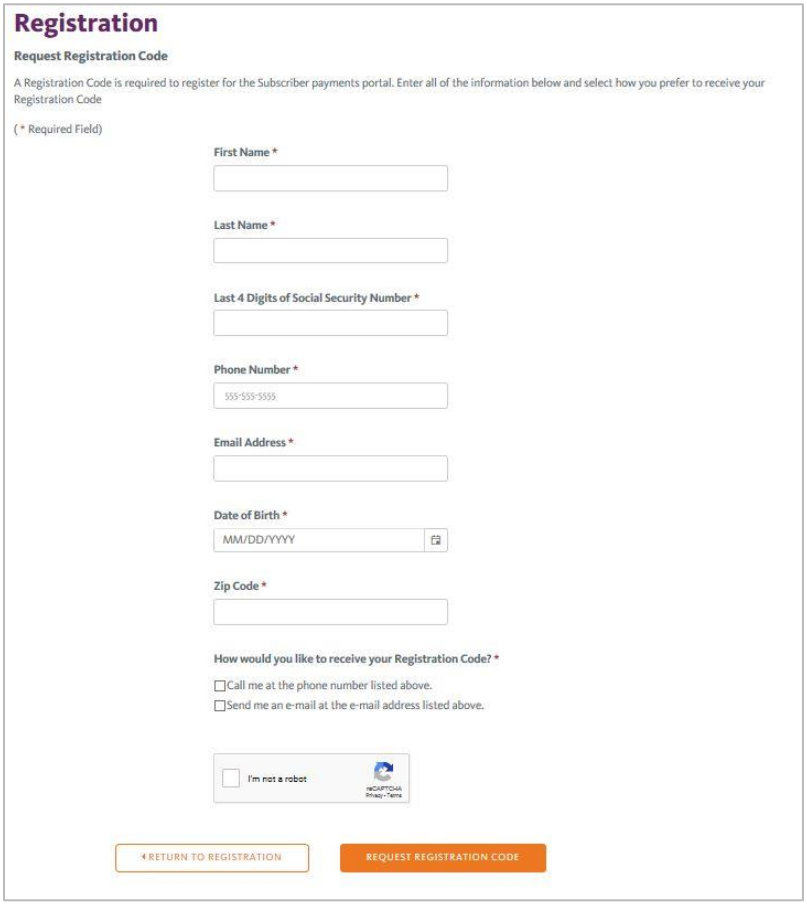
Why should I enroll in Zelis Payments direct deposit?

- **Receive payments faster** – no need to wait up to 10 days for a check in the mail. You'll get paid within 1-2 business days of receiving a payment notification.
- **No transaction fees** – all fees associated with direct deposit are covered courtesy of EBS.
- **Manage payment and banking records instantly –** gain immediate access online to view previous payments, explanation of payment (EOP), manage banking information and to set up customized notifications.

It is easy to enroll:

Enrolling is fast and easy! Visit **member.zelispayments.com** and click "Sign-Up Now!" to create an account. Follow the instructions below as a guide:

- **1 - Request your registration code:**



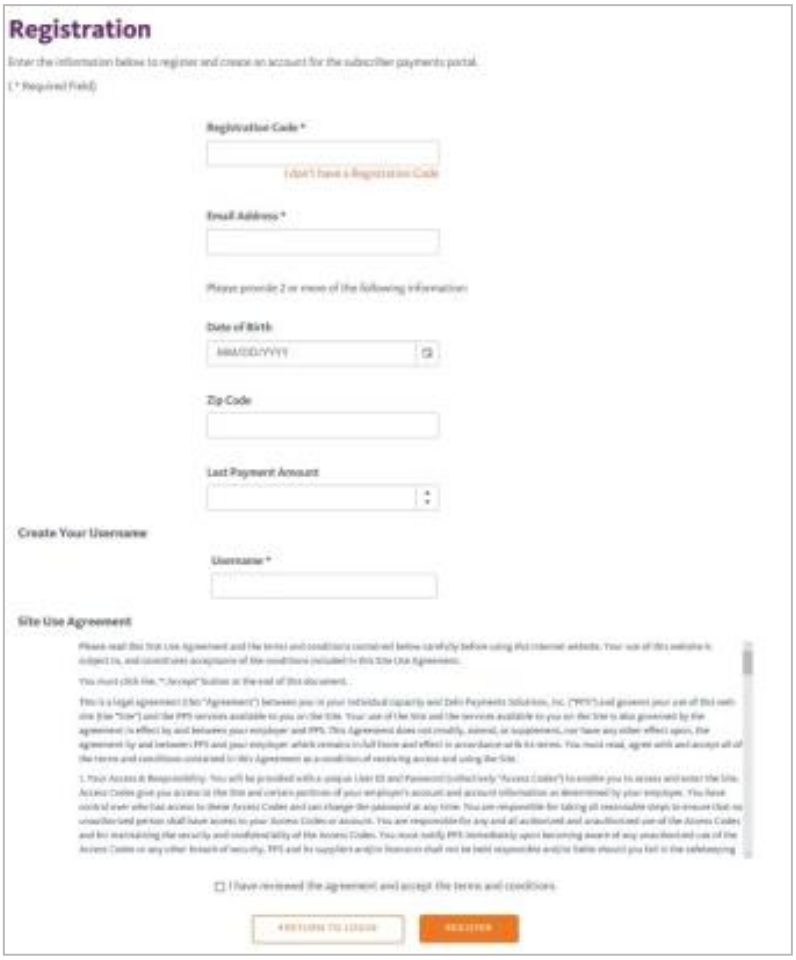
Click the "I don't have a Registration Code" link on the enrollment page.

Complete the required fields with your contact information and select how you would like to receive your code.

Click "Request Registration Code".

Once you have received a code via phone or email make sure to follow the rest of the instructions below.

- **2 - Enter your registration code:**



Enter your registration code and your email address.

Ensure that all other fields have been filled in, select your username and click “Register.”

- **3 - Create a password:**
  - Once you’ve clicked “Register” you will receive an automated email with a link to create your password.
  - After adding your password, you will be redirected to a log in screen. From here you can access your new account.
- **4 - After logging in, select Zelis ACH:**
  - Your user account is now active! Make sure to select Zelis ACH to complete adding direct deposit.
  - Once you’ve completed your bank setup, Zelis will initiate a pre-note test on the account provided for additional security verification. A small deposit will be made in a random amount no larger than $1.00.
  - Review your bank statement for the deposit and log-in to the Zelis portal to enter the exact amount for final confirmation.

Congrats! Now you can start receiving payments from EBS through direct deposit.

All payment information is available 24/7 via the Zelis Payments Member Portal and can be downloaded to PDF. For any additional information or questions please call the Zelis Payments Client Service department at 1-800-536-9042.