Vacation Buy-Up

During open enrollment, eligible employees may purchase one to five days of additional vacation through the vacation buy-up program.

Full-time, non-union employees are eligible to participate if they have not reached the four week accrual rate prior to the start of the year for which they are buying extra vacation.

All purchased vacation is effective January 1st following the annual open enrollment period and is deducted each paycheck, in equal amounts, before taxes.

Purchased vacation days can only be used once all regularly earned vacation has been exhausted.

Purchased vacation days that are unused at year-end will be paid out to the employee on the last paycheck of the year.

Purchased vacation days do not roll over into the next year.